

In-Kind Contributions

Reporting Items Purchased for the Committee with Non-Committee Funds

EXAMPLE: Your spouse is out shopping and decides to buy some items for a fund raising event you are planning.

This transaction must be reported on TWO separate forms. The items purchased are considered in-kind, or non-monetary, contributions from the individual to the committee. Below is an example of how this is reported.

Form CRO-1210, Contributions from Individuals

This form allows you to indicate that the item was given to the committee.

Contributions from Individuals					Pg <u>1</u> of <u>1</u>	Amendment <input type="checkbox"/> Yes <input type="checkbox"/> No
Use this form to report individual contributions over \$50 or contributions under \$50 if form CRO 1205 is not used						
1. Committee Full Name (and Fund if applicable)				2. ID Number		
Committee to Elect Jane Smith						
3. Contributor Information <input type="checkbox"/> Add <input type="checkbox"/> Remove						
a. Full Name, Mailing Address & Phone (include city, state, & zip)		b. Job Title/Profession		d. Comments		
John Smith 123 Main St. Bolivia, NC 28422 910-123-4567		Store Manager		Candidate's Spouse		
		c. Employer's Name/Specific Field				
		Walmart		e. Election Sum to Date		
				\$ 56.24		
f. Prior	g. Account Code	h. Form of Payment	i. In-Kind Description	j. Date (mm/dd/yyyy)	k. Amount	
<input type="checkbox"/>	ABC		cups, plates	3/22/12	\$ 56.24	
<input type="checkbox"/>					\$	

Form CRO-1510, In-Kind Contributions

This form is reported as an expenditure which balances out the receipt of the item (to keep your report balance in line with your bank account balance).

In-Kind Contributions					Pg <u>1</u> of <u>1</u>	Amendment <input type="checkbox"/> Yes <input type="checkbox"/> No
Use this form to report non-monetary contributions, donations, goods or services provided to the committee or fund.						
Use CRO-1215 if In-Kind Contributions were or will be refunded within 7 days.						
1. Committee Full Name (and Fund if applicable)				2. ID Number		
Committee to Elect Jane Smith						
3. Contributor Information <input type="checkbox"/> Add <input type="checkbox"/> Remove						
a. Full Name, Mailing Address & Phone (include city, state, & zip)		b. Type of Contributor		c. Comments		
John Smith 123 Main St. Bolivia, NC 28422		<input checked="" type="checkbox"/> Individual		Candidate's spouse		
		<input type="checkbox"/> Candidate				
		<input type="checkbox"/> Party		d. Election Sum to Date		
		<input type="checkbox"/> PAC				
		<input type="checkbox"/> Referendum				
		<input type="checkbox"/> Other Receipt Source		\$ 56.24		
e. Description			f. Date (mm/dd/yyyy)		g. Fair Market Amount	
cups and plates for fundraiser			3/22/12		\$ 56.24	
					\$	

Reimbursing In-Kind Contributions

EXAMPLE: Your spouse is out shopping and decides to buy some items for a fund raising event you are planning. You obtain the receipt and reimburse your spouse for the money spent on those items with committee money.

In addition to the reporting the in-kind contribution as shown on the previous page, you need to complete another form to show the reimbursement.

Form CRO-1320, Refunds/Reimbursements From the Committee

This form is used to show that the purchaser was reimbursed for the items purchased.

Refunds/Reimbursements From the Committee				Pg <u>1</u> of <u>1</u>	Amendment <input type="checkbox"/> Yes <input type="checkbox"/> No
Use this form to report refunds/reimbursements, including contributions returned to the contributor.					
1. Committee Full Name (and Fund if applicable)				2. ID Number	
Committee to Elect Jane Smith					
3. Payee Information <input type="checkbox"/> Add <input type="checkbox"/> Remove					
a. Full Name, Mailing Address & Phone (include city, state, & zip)			d. Type of Committee		h. Original Receipt Date
John Smith 123 Main Street Bolivia, NC 28422 910-123-4567			<input type="checkbox"/> Candidate <input type="checkbox"/> PAC		3/22/12
			<input type="checkbox"/> Referendum <input type="checkbox"/> Party		
			e. Level Registered (Specify)		i. Original Receipt Amount
			<input type="checkbox"/> Federal <input type="checkbox"/> County		\$ 56.24
			<input type="checkbox"/> State <input type="checkbox"/> Municipality		
			f. Purpose Code		j. Election Sum to Date
			P		\$ 56.24
b. Job Title/Profession		c. Employer's Name/Specific Field		k. Account Code	
Store manager		Walmart		ABC	
l. Form of Payment		m. Required Remarks		n. Date (mm/dd/yyyy)	o. Amount
check		cups, plates		4/15/12	\$ 56.24